

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:
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Post-Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building**.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☐ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Restore or Retreat, the Louisiana Coastal Protection and Restoration Authority (state govt), Great Lafourche Port Commission (local govt)

Private Sponsor(s) (list all): _____

Travel date(s): March 27-28, 2018

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$667.46	\$139.90	\$101.57	
<input checked="" type="checkbox"/> Actual Amount				

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	N/A	N/A	N/A	N/A
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): See attached itinerary

4/17/18 Marcie Smith Marcie Smith
(Date) (Printed name of traveler) (Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

4/17/18 John Rudy
(Date) (Signature of Supervising Senator/Officer)

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics** in SH-220. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

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Name of Traveler: Marcia Smith

Employing Office/Committee: Senator John Kennedy

Private Sponsor(s) (list all): Restore or Retreat

Travel date(s): March 27-28, 2018

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): New Orleans, LA and Galliano, LA

Explain how this trip is specifically connected to the traveler's official or representational duties:

As an LA handling energy and environment policy for Louisiana, this trip is directly connected to my role in the Senate. I will be further educated on Louisiana's ecosystem and ongoing restoration efforts along the coastline.

Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

2-26-2018
(Date)

Marcia Smith
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, John Kennedy hereby authorize Marcia Smith
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

2/26/18
(Date)

John Kennedy
(Signature of Supervising Senator/Officer)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Restore or Retreat (in partnership with two state government entities)
2. Description of the trip: To educate Congressional offices on Louisiana's delicate ecosystem, ongoing restoration efforts (some federally authorized) & future opportunities including working across state lines
3. Dates of travel: March 27-28, 2018
4. Place of travel: New Orleans, LA and Galliano, LA
5. Name and title of Senate invitees: See attachment 1
6. I certify that the trip fits one of the following categories:
☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

OR

☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

AND

☒ I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I certify that:
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.

AND

☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip.

~~OR~~

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip (see questions 6 and 10).

~~OR~~

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I certify that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

Restore or Retreat in financing the trip and will coordinate logistics, execute the itinerary and prepare materials. The state government and local port are organizing events in their locations.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:
See attachment 2

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

All three sponsor's previously organized a similar trip in April 2017

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Restore or Retreat is a 501(c)3 non profit that works daily to advocate for the large-scale, sustainable restoration of the Barataria and Terrebonne Basins of the MS River Delta. Our work includes educational briefings, field trips, and stakeholder/community meetings/outreach on specific projects and Master Plan.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	\$200-700 (depending upon origin location)	\$156 (inc. tax)	\$120 (\$60/day)	
<input type="checkbox"/> Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The entire agenda was planned specifically with regard to Congressional participation.

18. Reason for selecting the location of the event or trip

These are particularly good locations to observe Louisiana's land loss crisis, as well as future restoration opportunities.

19. Name and location of hotel or other lodging facility:

International House, 221 Camp Street, New Orleans, 70130

20. Reason(s) for selecting hotel or other lodging facility:

Convenient location and cost

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Lodging and meals are under per diem

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Commercial flights (economy class); chartered minibus; airboats; small aircraft

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: 

Name and Title: Simone Maloz, Executive Director

Name of Organization: Restore or Retreat

Address: 322 Audubon Drive, P.O. Box 2048-NSU, Thibodaux, LA 70130

Telephone Number: 985-448-4485

Fax Number: 985-448-4486

E-mail Address: simone.maloz@nicholls.edu

Coastal Louisiana Congressional Staff Trip March 27-28
New Orleans, LA and Galliano, LA

Purpose: To educate Congressional offices on Louisiana's land loss crisis and the Coastal Master Plan to address it; discuss Gulf-wide collaboration and federal agency involvement in the effort; and demonstrate national economic importance of restoration, specifically by highlighting Port Fourchon operations, development and involvement in restoration activities.

Sponsoring Organizations: Restore or Retreat, the Louisiana Coastal Protection and Restoration Authority (State Government), Greater Lafourche Port Commission (Local Government)

Partnering Organization: SouthWings

Attire: Casual. For boat tours, please wear appropriate shoes and bring sun protection.

Tuesday.

7:00am – 11:24am

United Airlines Flight #605 DCA to ORD & United Airlines Flight #621 ORD to MSY

Contact for arrivals: Simone Maloz (Restore or Retreat) will meet the delegation at baggage claim #7 with a sign reading "Welcome Congressional Delegation" and will proceed to the bus.

Simone cell: 985-688-3290

12:00-12:30 pm:

Chartered Bus to Davis Pond

Program: Welcome, introductions and presentation by Steve Cochran, Restore the Mississippi River Delta: Framing an Issue of National Importance

12:30 pm-3:30 pm:

Lunch Briefing and Davis Pond Tour

Participants will pre-select lunch from Cochon Butcher.

Program: Briefing at diversion structure by Erin Plitsch and John Troutman (CPRA) and viewing of outfall area followed by airboat tour narrated by Simone Maloz. Includes observations of beneficial freshwater into the area and benefits of proactive conservation management, as well as discussion on possible legislation needed for future adaptive management and appropriations.

The Davis Pond Freshwater Diversion was authorized in the Flood Control Act of 1928, recently amended in the 1996 Water Resources Development Act. It is located in St. Charles Parish on the west bank of the Mississippi River, about 15 miles upstream of New Orleans. The project was designed to divert fresh water, with its accompanying nutrients and sediments, from the Mississippi River into rapidly eroding the Barataria Basin – reducing saltwater intrusion and establishing favorable salinity conditions, thus combating land loss. We will tour the diversion structure along the river, and then, via airboat, tour the

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outfall channels into Lake Cataouatche and Lake Salvador.

3:30-4:30 pm:

Chartered Bus to International House

4:30 pm:

Check in at International House

Location: 221 Camp Street New Orleans, LA 70130

4:45 pm:

Walk to Dickie Brennan's Tableau

Location: 616 St. Peter Street New Orleans, LA 70116

5:00-5:45 pm:

Briefing

Program: Historical overview of Mississippi River Delta degradation and restoration by David Muth (Restore the Mississippi Delta Restoration Coalition) and presentation by John Lopez (Lake Pontchartrain Basin Foundation) on what we have learned from existing diversions, followed by discussion on the effects the history has on conservation management today, potential future restoration opportunities, and possible future legislative requests.

6:00-8:00 pm:

Dinner

Program: Remarks and Briefing on Louisiana's Coastal Master Plan from Bren Haase (CPRA).

RON International House

Wednesday

7:45-8:00 am:

Board Bus to Galliano Airport

8:00-9:30 am:

Travel to Galliano Airport/Pre-flight briefing

Program: Flight path preview and preflight briefing by David Muth
Light breakfast will be served on the bus.

9:30- 10:30 am:

Group One: Coastal Flyover to/from Galliano

Program: Each plane will contain a guide who will narrate the flyover and highlight both the problem and projects underway to address it. Details below on flyover details; discussion will cover observations to eroding landscape and ramifications to the local environment and economy, as well as local, state, and federal efforts planned to restore the area and associated dialogue on how to implement projects, including and especially permitting.

After taking off from Galliano Airport, the flyover will take passengers through the Barataria Basin, over the proposed Mid Barataria Sediment Diversion site, and then west over the Morganza to the Gulf levee system in Terrebonne Parish. Participants will also see projects constructed with Coastal Wetlands Planning Protection and Restoration Act Funding.

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After crossing the eroding marshes of eastern Terrebonne, the passengers will see a stunning aerial view of the growing deltas of the Atchafalaya River and Wax Lake Outlet. Headed back east, the route then includes a flyover of the barrier islands and constructed Caminada Headland project.

9:30am- 10:30am

Group Two: Tour of USDA NRCS Plant Materials Center –Scientific Challenges of Coastal Restoration

Program: Tour of USDA NRCS Plant Materials Center in Galliano narrated by Garrett Thomassie (USDA NRCS). Includes dialogue on NRCS's role in developing biological solutions to coastal restoration challenges and tour of their plant propagation facilities followed by Presentation on Roseau Cane by Todd Baker of Louisiana Department of Wildlife and Fisheries and Rodrigo Diez of the LSU AgCenter. Recently detected large-scale die-offs of Roseau cane are threatening Louisiana's coast, ecosystems and economy. A correlation has been detected between the die-offs and the presence of an invasive scale insect. This impact is being seen in the Mississippi River Delta and other coastal areas of Louisiana. Roseau cane helps to protect our marsh, coastal areas and the Mississippi River channel from erosion, reduces storm surge, protects oil and gas pipelines, and provides habitat for fisheries and migratory birds. In order to determine the best approach for combating the wide-scale loss of Roseau cane along the Louisiana gulf coast, a multi-agency effort is underway. The LSU AgCenter, in cooperation with Louisiana's Coastal Protection and Restoration Authority, Department of Wildlife and Fisheries, Department of Agriculture and Forestry, and the United States Army Corps of Engineers have developed a research proposal, currently underway, to understand the cause of the die-offs.

First Group: Coastal Flyover to/from Galliano

10:45am -12pm:

Group Two: Coastal Flyover to Galliano
See above.

10:45- 12pm:

Group One: Tour of USDA NRCS Plant Materials Center – Scientific Challenges of Coastal Restoration
See above.

12-12:30 pm:

Travel to Port Fourchon/Windshield Tour of South Lafourche

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Program: Windshield tour to view Larose to Golden Meadow Hurricane Protection system, the degraded marshes outside the levee system, and the elevated LA-1 highway project narrated by Simone Maloz and Joni Tuck (Greater Lafourche Port Commission). Includes dialogue on concerns related to implementation of projects, including mitigation and permitting processes, and impact restoration of area will have on local, state, and national economies.

12:30-1:15 pm:

Seafood Lunch at Emergency Operations Center of Port Fourchon

1:15-1:45 pm:

Port Presentation – Energy and Environment

Program: Port presentation from Chett Chiasson (Port Fourchon)

Port Fourchon plays a strategic role in furnishing the country with about 18% of its entire oil supply. While the Greater Lafourche Port Commission actively pursues its purpose of stimulating commercial development, it accepts as part of its mission the responsibility of acknowledging the environmental value of the setting in which Port Fourchon is located. The Port Commission works diligently to protect and restore the coastal landscape and habitats the surround it.

2:00-3:30 pm:

Boat Tour of Port Fourchon

Program: Waterside tour of Port Fourchon led by Chett Chiasson.

Discussion will include legislation and approval needed by federal entities for port growth, as well as explanation of synergies between energy and environment.

Waterside tour of Port facilities will include an up close look at current development, large scale offshore services facilities, as well as the first LNG vessel fueling station in the US. Participants will see the Port's mitigation area, maritime forest ridge in the distance, as well as the West Belle Pass project and Caminada Headlands on our way out to the jetties. While in that reach, Chett will also talk about planned port expansion, and how deepening their channel will yield up to 35 million cubic yards of material to be used largely for restoration works across the region over and above the Port's planned development and associated mitigation.

3:30-4:30 pm:

Caminada Beach Tour

Program: Participants will view the 7 miles of restored beach and dune habitat narrated by Brad Miller (CPRA). Remarks from Tanner Johnson (National Fish and Wildlife Foundation).

The Caminada Headland Beach and Dune Restoration Project is located south and east of Port Fourchon in Lafourche Parish which represents the largest investment to date by the State of Louisiana in a single beach or barrier island restoration project. The headland is a 14-mile-long undeveloped beach that stretches from West Belle Pass on the west to Caminada Pass on the east, protecting Port Fourchon, providing critical beach and dune habitat for nesting shorebirds, and accommodating culturally significant recreational activities in the form of fishing, crabbing, and beachcombing. This project has received federal funding through the Coastal Impact Assistance Program and the Coastal Wetlands Planning Protection and Restoration Act. It has also received funding through the National Fish and Wildlife Foundation, which was created by Congress in 1984.

4:30-6:00 pm:

Chartered Bus to MSY

7:20pm – 10:40pm:

Southwest Airlines Flight #452

First name	Last name	Office	email
Kolo	Rathburn	Senate Commerce Justice and Science Appropriations, Majority	<u>Kolo_Rathburn@appro.senate.gov</u>
Marcie	Smith	Senator John Kennedy	<u>Marcie_Smith@kennedy.senate.gov</u>
Bret	Sparks	Senator Roger Wicker	<u>bret_sparks@wicker.senate.gov</u>

Senate Private Sponsor Travel Certification Form

Restore or Retreat

Attachment 2

Restore or Retreat is a non-profit organization whose mission is to help identify and expedite the implementation of aggressive, large-scale restoration projects to protect the Barataria and Terrebonne Basins of the Mississippi River Delta. Participants will view some of those projects on the trip.

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NATIONAL WILDLIFE FEDERATION

11100 Wildlife Center Drive, Reston, VA 20190 | 703.438.6000 | www.nwf.org

February 23, 2018

U.S. Senate Select Committee on Ethics
220 Hart Building
United States Senate
Washington, DC 20510

To Whom It May Concern:

This letter serves to inform your office that the National Wildlife Federation, a 501(c)3 nonprofit organization, has provided a grant to Restore or Retreat, Inc., a Louisiana 501(c)(3) nonprofit, for the purpose of educating participants on the values of wetland conservation.

All required documentation will be provided to the respective Senate and House Committees on Ethics.

Please let us know if you have any additional questions on this matter.

Sincerely,

Benjamin P. Kota
General Counsel

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